



# 2024 Spring PAC Minutes

## Lakeview Middle School

April 16th 2024 @ 9am

**An online meeting was presented in a Smore newsletter and sent out via text, Remind App, Facebook, Twitter, and the LMS website for parents who could not attend the in-house meeting. This was available from 4/16-4/17 for parent/stakeholder input and approval. The online meeting will be placed into the Title I Crate system for documentation. Below are the minutes from the in-house Spring PAC meeting.**

Snacks and water/soda were served to members and parents

Attendees at this meeting:

- Kristy Jablonski- Title I District Family Engagement Coordinator  
Office of School Improvement
- Stacey Newell - LMS Parent Involvement Coordinator
- Pris Shartle-Grandparent
- Amanda Warner-Parent

Packets containing the information below to each parent

- LMS and CCPS District Survey Results
- Drafted LMS & CCPS Parent and Family Title 1 Engagement Policy. Summary new format
- School Improvement Plan
- Title I Budget
- Parent-to-Teacher Input (in Survey)
- Survey on PAC meeting (QR Code)
- Compact New Format for the new school year
- CCPS Consolidated Application input Stakeholder input form

Introductions and welcomes were made for everyone in attendance. Stacey Newell thanked everyone for taking time out of their busy schedules to participate in this important meeting, and how we appreciate all parents and parent

involvement. Stacey Newell made sure that each attendee signed in. Ms. Newell explained the importance of the Spring Pac meeting and that parents were here to approve the CCPS Title I Parent Engagement program, to review the CCPS and LMS Spring Survey, Title I Budget, School improvement, testing information, compacts, action plan for 2024-2025, and approve the LMS Parent Engagement Policy. Ms. Newell went over the proposed plan of action. Such as math and/or ELA integrated with a daytime Google classroom parent workshop for fall 2024, surveys, benchmark night, compacts, and more. She asked for parent input on the Title I events she had planned. She told Ms. Warner and Ms. Shartle that she might re-evaluate the Benchmark information and wanted their thoughts about a quick 2-3 minute video from the administrators. The video would help free up reading from the busy parent and less information at once for the parent. They thought that would be a great idea. Ms. Jablonski offered to make that video for the benchmarks but the parents felt it would be better for the administration to do it. It allows busy parents to connect with the administrators. Ms. Newell spoke about the new format of the Title I Annual Meeting and showed the parents the plan. They loved the concept. The Title I Annual Meeting is before Open House. Ms. Newell explained to them that she was trying to make information more parent-friendly and showed them plans for the Title I Annual Meeting, new compact format, and Parent Engagement policy and policy summary throughout the meeting. Ms. Newell went over the Title I Budget and explained the approval process from the LMS Title I administrator to the CCPS office and state approval. The 2024/2025 budget would not be approved until September 2024 and she will share that information on the website and in the Newsletter. She reviewed the 2024 budget: Ms. Newell discussed how Title I funds are used. She explained that the majority of our school budget comes from the State of Georgia. 85% of Catoosa County Schools are Title I. Title I qualification is based on the free-reduced lunch rate for the school (an economic indicator). The state may have a new indicator based on Medicaid as well. We normally receive around \$250,000.00 in supplemental Title I funds. There are three parts of the Title I Budget: Instructional, Professional Learning, and Parent Involvement (Parent and Family Engagement). Ms. Newell spoke about our programs such as i-ready Math, and Reading Plus. She spoke about

instructional training for our teachers. How LMS has an academic coach that helps with the professional training and data. She spoke about how these programs and the Milestones Test will record student growth.

LMS also provides after-school tutoring in math and reading (LMS Academy). A Math and Language Arts teacher will provide tutoring two or three days a week to students who were referred by their parents or teacher. More Math and/or ELA teachers for smaller classes. More professional training for our teachers. We also employ a Parent Involvement Coordinator (Ms. Newell). Ms. Newell works full-time. Title I money cannot be used to supplement funds received from the county or state.

Ms. Newell Spoke about Milestones coming up and how students are measured with testing. Students are measured by score, growth, and achievement. Ms. Newell and Ms. Jablonski went over the SIP from 2024. She supplied the parents with a detailed copy and a parent-friendly copy (SIP process of development). She went over the parent-friendly copy to the parents:

- Goals
- Review Data
- Identify Needs
- Plan Intervention
- Implement Plan

She gave a copy of the 2023/2024 plan to parents and said they could read it if they wanted to see the development in full. The 2024/2025 plan was approved in September and placed on the website and the newsletter. Ms. Shartle spoke about the Governance team of parents and how they help and review the implementation of the SIP. Ms. Shartle said she learned this at the superintendent meeting called ACE which she attends twice a year. Ms. Jablonski asked if Ms. Shartle could share information from the ACE meetings and Ms. Shartle gave us information from that meeting.

Mrs. Jablonski built on the explanation of the SIP given by Mrs. Newell. She explained that the CLIP was similar to the SIP in that it is a district improvement plan. She told them the letters stood for Consolidated LEA Improvement Plan and told the parents that they were considered stakeholders in the planning process. The CLIP is

the “what” and “how” the district supports schools. I explained that the CLIP looks at what we need for student improvement and how we implement and identify improvements. They were asked to fill out 3 questions for their input. The questions will be used for stakeholder input into the CLIP. At the top of the questions are what the district is already doing and underneath was space for stakeholders to give their input. This opened the floor for some discussion about ideas and some of LMS rules which Ms. Newell and I addressed.

Ms. Newell spoke about timely information. We use text alerts, emails, websites, monthly newsletters, new LMS social media (Facebook/Twitter/Instagram), and the Volunteer Station Remind app to inform parents of important information and events. She spoke about the new parent-friendly format for the 24/25 Parent Engagement policy summary. (showed parents an example of the new format) Ms. Newell reviewed new information from the detailed parent engagement plan she had drafted for the 2024/2025 school year. She also spoke about how the compacts were drafted. Teacher, parent, and student input are always important. Teachers give input during the beginning of the year in-service meetings, students give feedback while reviewing the 1st-day packets with students through a Google form in their homerooms, and parents are supplied a QR code in the 1st-day parent packets to place parent compact input. She showed the parents her new parent-friendly compact and the parents loved the new format. The Council approved the 2024/2025 Parent Engagement Policy.

Ms. Newell reviewed the Spring Survey Results with the parents. Communication was what parents were concerned about. (they want more teacher-parent communication) Ms. Shartle asked if I shared the results with teachers and administrators and I said yes, they all have shared these results with parent comments from Ms. Newell.

Ms. Jablonski spoke about the CCPS updated parent engagement policy and the CCPS Spring survey results. She stated that the policy is at the district level and it is the foundation for all county-wide Title I school policies and parent engagement programs. The Council approved the district policy. She went over her Spring Parent survey as a whole district and explained this is all the results from each Title I school's

surveys.

Ms. Newell asked the council to scan the survey QR code for approval and parent input for the Parent Council Spring Meeting. The meeting adjourned at 10 am.